

City of Baxter
Regular Meeting Minutes

City Hall
April 2, 2026
6:00 p.m.

Opening of Meeting, Invocation, Pledge of Allegiance

Fire Chief Matt White opened the meeting at 6:00 p.m.

Brother Cam Davis led the Invocation and the Fire Chief did the Pledge of Allegiance.

Mayor Danny Holmes called the meeting to order at 6:01 p.m.

2. Roll Call

City Recorder Sharon Carlile called roll. Present were, Councilman Greg Phillips, Councilman Jeff Herald, Councilman Willie Allison and Mayor Danny Holmes. Councilman Dustin Stanton was absent.

3. Approval of minutes from Regular Board Meeting and Public Hearings on March 5, 2026.

Councilman Willie Allison made a motion with a second by Councilman Jeff Herald to approve the minutes and dispense of the reading.

Vote: All Ayes Motion Carried

4. Bills for Approval

A motion to approve the bills was made by Councilman Willie Allison and seconded by Councilman Jeff Herald.

Vote: All Ayes Motion Carried

5. Purchase Orders: Water (1); General (1)

A motion to approve all purchase orders was made by Councilman Jeff Herald and seconded by Councilman Willie Allison.

Vote: All Ayes Motion Carried

6. Old Business- 2nd Reading:

A. Ordinance 2025-6- "An Ordinance Adopting And Enacting A Comprehensive Codification And Revision Of The Ordinances Of The City Of Baxter, Tennessee"

Ordinance 2025-6, adopting updated ordinances, and code was approved for the second reading with a motion by Councilman Willie Allison. Councilman Greg Phillips made a second to the motion.

Vote: All Ayes Motion Carried

7. New Business- 1st Reading:

A. Award Generator Bid

Chief Matt White recommended the city choose the lowest bidder for the generators for City Hall, Visitor's Center and Water Department. The funds will mainly be from a grant.

Councilman Jeff Herald made a motion to approve accepting the lowest bidder, AJ Electric, and Councilman Greg Phillips made a second to the motion.

Vote: All Ayes Motion Carried

B. Sludge Truck Bids

City Engineer Tom Bennett discussed \$190,000.00 left in the USDA line of credit for the Wastewater Treatment Plant Rehab. He communicated the operator Tommy Buford had gotten bids for a new sludge truck. Mr. Buford recommended the Freeland Chevrolet bid and Mr. Bennett agreed.

Councilman Jeff Herald made a motion to approve Freeland Chevrolet's bid contingent on approval by USDA. A second was made by Councilman Willie Allison.

Vote: All Ayes Motion Carried

C. Resolution 2025-22- "-A Resolution Of The Board Of Mayor And Councilmen Of The City Of Baxter, Tennessee Adopting The City Of Baxter Personnel Policy"

A motion was made by Councilman Willie Allison and seconded by Councilman Jeff Herald to approve the City of Baxter Personnel Policy.

Vote: All Ayes Motion Carried

D. Resolution 2025-23- "A Resolution Of The Board of Mayor And Councilmen Of The City Of Baxter, Tennessee Adopting The City of Baxter Fee Schedule"

The fee schedule for the City of Baxter was approved by a motion by Councilman Jeff Herald. Councilman Greg Phillips made a second to the motion.

Vote: All Ayes Motion Carried

8. Communications from Mayor Danny Holmes

Mayor Danny Holmes communicated all is well.

9. Reports from Committees, Members of the Board of Mayor and Councilman, and other Officers

Building Inspector Bob Lane discussed The Hive shopping center is under construction and the pediatric clinic will be moving to a property on Main St.

10. Comments and Grievances from Citizens

No comments from citizens. Mayor Holmes announced the May meeting will be moved to Tuesday, May 5th from Thursday, May 7th.

Adjournment

Councilman Jeff Herald made a motion to adjourn. Councilman Willie Allison seconded the motion.

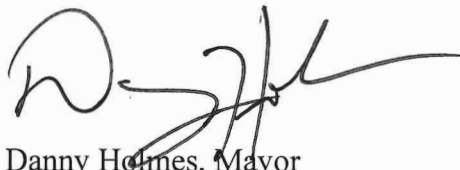
Vote: All Ayes Motion Carried

Meeting Adjourned at 6:09 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sharon Carlile".

Sharon Carlile, City Recorder

A handwritten signature in cursive script that reads "Danny Holmes".

Danny Holmes, Mayor